

**JOB APPLICATION**  
**Automotive Engineering, Inc.**  
99 Commodore Path, Hiram, Georgia 30141  
770-222-7004

Automotive Engineering, Inc. (AE) is an equal opportunity employer. This application will not be used for limiting or excluding any applicant from consideration for employment on any basis prohibited by local, state, or federal law. Should an applicant need reasonable accommodation in the application process, please contact the Owner.

Please fill out all of the sections below:

**Application Date:** \_\_\_\_\_

**Applicant Information**

**Applicant Name:** \_\_\_\_\_  
**Address:** \_\_\_\_\_  
**City, State and Zip Code:** \_\_\_\_\_  
**Telephone Number(s):** \_\_\_\_\_  
**Email Address:** \_\_\_\_\_

**Employment Position**

**Position applying for:** \_\_\_\_\_ Automotive/Truck Technician/Mechanic  
On what date can you start working if you are hired? \_\_\_\_\_  
Do you have reliable transportation to and from work? \_\_\_\_\_

**Personal Information**

Are you 18 years of age or older? Yes No  
Are you a U.S. citizen or approved to work in the United States? Yes No  
What document can you provide as proof of citizenship or legal status?  
\_\_\_\_\_

Have you ever been convicted of a criminal offense (felony or misdemeanor)? Yes No  
If yes, please provide details.  
\_\_\_\_\_  
\_\_\_\_\_

*Note: No applicant will be denied employment solely on the grounds of conviction of a criminal offense. The date of the offense, the nature of the offense, including any significant details that affect the description of the event, and the surrounding circumstances and the relevance of the offense to the position(s) applied for may, however, be considered.)*

Applicant Initials: \_\_\_\_\_

**Job Skills/Qualifications**

Please list below the skills and qualifications you possess for the position for which you are applying:

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*(Note: Automotive Engineering, Inc. complies with the ADA and considers reasonable accommodation measures that may be necessary for eligible applicants/employees to perform essential functions. It is possible that a hire may be tested on skill/agility and may be subject to a medical examination conducted by a medical professional. )*

**Education and Training**

**High School**

Name	Location (City, State)	Year Graduated	Degree Earned

**College/University**

Name	Location (City, State)	Year Graduated	Degree Earned

**Vocational School/Specialized Training**

Name	Location (City, State)	Year Graduated	Degree Earned

**Military:**

Are you a member of the Armed Services? \_\_\_\_\_

What branch of the military did you enlist? \_\_\_\_\_

What was your military rank when discharged? \_\_\_\_\_

How many years did you serve in the military? \_\_\_\_\_

What military skills do you possess that would be an asset for this position?

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Applicant Initials: \_\_\_\_\_

**Previous Employment (beginning with most recent first):**

**Employer Name:** \_\_\_\_\_  
Job Title: \_\_\_\_\_  
Supervisor Name: \_\_\_\_\_  
Employer Address: \_\_\_\_\_  
City, State and Zip Code: \_\_\_\_\_  
Employer Telephone: \_\_\_\_\_  
Dates Employed: \_\_\_\_\_  
Reason for leaving: \_\_\_\_\_  
Jobs, Tasks, Assignments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Employer Name:** \_\_\_\_\_  
Job Title: \_\_\_\_\_  
Supervisor Name: \_\_\_\_\_  
Employer Address: \_\_\_\_\_  
City, State and Zip Code: \_\_\_\_\_  
Employer Telephone: \_\_\_\_\_  
Dates Employed: \_\_\_\_\_  
Reason for leaving: \_\_\_\_\_  
Jobs, Tasks, Assignments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Employer Name:** \_\_\_\_\_  
Job Title: \_\_\_\_\_  
Supervisor Name: \_\_\_\_\_  
Employer Address: \_\_\_\_\_  
City, State and Zip Code: \_\_\_\_\_  
Employer Telephone: \_\_\_\_\_  
Dates Employed: \_\_\_\_\_  
Reason for leaving: \_\_\_\_\_  
Jobs, Tasks, Assignments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**References**

Please provide 2 personal and professional reference(s) below:

Reference	Contact Information

Applicant Initials: \_\_\_\_\_

**Additional Information:**

Automotive Engineering's standard work week is (50) hours, Monday-Friday, 8AM-6PM for Full Time. Other work schedules such as Part-Time, Rotations Days, Weekends, etc., may be able to be considered. Are you able to work the Full Time Schedule? Please provide details as required.

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Technicians/Mechanics generally provide their own standard hand tools. Are you able to comply? Please provide details.

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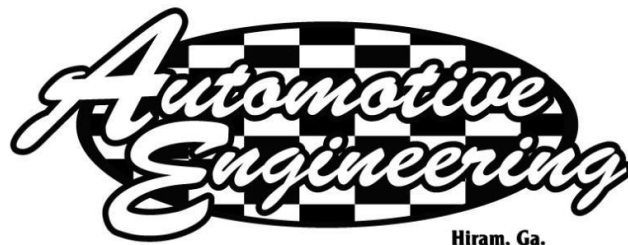
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**AT-WILL EMPLOYMENT**

The relationship between you and the Automotive Engineering, Inc. is referred to as "employment at will." This means that your employment can be terminated at any time for any reason, with or without cause, with or without notice, by you or the Automotive Engineering, Inc.. No representative of Automotive Engineering, Inc. has authority to enter into any agreement contrary to the foregoing "employment at will" relationship. You understand that your employment is "at will," and that you acknowledge that no oral or written statements or representations regarding your employment can alter your at-will employment status, except for a written statement signed by you and either our Chief Executive Officer or the Company's President.

Applicant Signature: \_\_\_\_\_ Dated: \_\_\_\_\_



**770-222-7004**